

Entering 3rd Grade Reading Proficiency Scores

Use the following steps to enter test scores for a student record.

Navigation: Start Page > Select student > Academics > Test Results

1. Select a student.
2. Click **Test Results** under the **Academics** section.

The screenshot shows the PowerSchool interface. On the left, the 'Academics' section is expanded, and 'Test Results' is highlighted with a red box and an arrow. The main area displays the 'Bell Schedule View' for a student. The schedule is organized by day (Monday through Friday) and time slots. The first row shows 'Actvty Period/Homeroom' for each day, with a time slot of 07:45 AM - 07:50 AM. The second row shows 'Second Grade Social Studies' for each day, with a time slot of 07:56 AM - 08:56 AM. The interface also includes a top navigation bar with 'Start Page > Student Selection > Bell Schedule View' and a sidebar with various navigation options like 'Student Awards', 'Student Contacts', 'EC Data', 'Attendance', 'Cumulative Info', 'Graduation Plan Progress', 'Graduation Plan Selection', 'Graduation Progress', 'Historical Grades', 'Honor Roll', 'Standards', 'Teacher Comments', 'Term Grades', 'Test Results', 'Truancies', 'Administration', and 'LEA Specific'.

3. Select **3rd Grade Reading Proficiency** from the **Enter New Test** drop-down menu and click **Submit**.
4. Complete the following data entry fields then click **Submit**:
 - a. Enter the **Date** the test was taken.
 - b. Select the **Term** in which the date falls.
 - c. Enter the **Grade Level** of the student when the test was taken.
 - d. Enter the **Test School Name** where the test was taken.
 - e. Enter the **Test School Number** where the test was taken.
 - f. Select **Exemption Code** if there is one.
 - g. Select **Yes** or **No** from the dropdown for **Test Passed**.

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New Student Test

Test	3rd Grade Reading Proficiency
Date	6/4/2014 (MM/DD/YYYY)
Term	2013-2014 ▼
Grade Level	3
Test School Name	<input type="text"/>
Test School Number	<input type="text"/>
Exemption Code	Select Exemption Code ▼
Form Type	Select Form Type Code ▼
Show on Transcript	No ▼
Test Passed	No ▼
Accommodations (Hold the CTRL key to select multiple items)	<div>(N/A)Test Adm/Computer Reads(in Eng) (Not Applicable)Other Adaptations to NCDPI-provided Manipulati Assistive Technology Devices Braille Edition Braille Writer/Slate and Stylus (Braille Computer Reads Test Aloud Cranmer Abacus Dictation to a Scribe Interpreter/Transliterator Signs/Cues</div>

5. Populate the test **Score** fields with a **Y** or **N** (as needed for each test type) and click the **Submit** button.

Start Page > Student Selection > Enter Test Score(s)

Enter Test Score(s)

Score Name/Type	Score
Passed_Summer_Reading_Portfolio	<input type="text"/>
Passed_Summer_Camp_RTA_Test	<input type="text"/>
Harvard_Reads_Participant	<input type="text"/>
Passed_Alternate_Local_Test	<input type="text"/>
Good_Cause_LEP_Student_LT_2_YR_ESL	<input type="text"/>
Passed_RTA-Achieved_Proficiency	<input type="text"/>
Passed_Summer_Local_Test	<input type="text"/>
Passed_Reading_Portfolio	<input type="text"/>
Good_Cause_Mult_Retains-Interven	<input type="text"/>
Good_Cause_IEP_Indicates_NCExtend	<input type="text"/>
Passed_EOG-R-Achieved_Proficiency	<input type="text"/>
Passed_EOG-Achieved_Proficiency	<input type="text"/>
Passed_Bog-Achieved_Proficiency	<input type="text"/>

Submit

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